

**Sewer Enterprise Fund of the City of Crescent  
Independent Auditors' Report  
Basic Financial Statements and  
Supplementary Information  
Schedule of Findings**

**June 30, 2012 and 2011**

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**City of Crescent  
Officials**

<u>Name</u>	<u>Title</u> <b>(Before January 2012)</b>	<u>Term Expires</u>
Marialice Leggio	Mayor	January 2012
Daryl Clark	Council Member	January 2012
Pat Morgan	Council Member	January 2012
Chuck Stokes	Council Member	January 2012
Bob Anderson	Council Member	January 2014
Elvis Jacobsen	Council Member	January 2014
Mary Martin	City Clerk	Indefinite
Vicki Overly	Treasurer	Indefinite

<u>Name</u>	<u>Title</u> <b>(After January 2012)</b>	<u>Term Expires</u>
Brian Shea	Mayor	January 2014
Bob Anderson	Council Member	January 2014
Elvis Jacobsen	Council Member	January 2014
Daryl Clark	Council Member	January 2016
Pat Morgan	Council Member	January 2016
Chuck Stokes	Council Member	January 2016
Mary Martin	City Clerk	Indefinite
Vicki Overly	Treasurer	Indefinite



Diane McGrain, CPA  
Jim Menard, CPA

November 18, 2012

### Independent Auditors' Report

To the Honorable Mayor and  
the Members of the City Council  
City of Crescent  
Crescent, IA 51526

We have audited the accompanying financial statements of the Sewer Enterprise Fund of the City of Crescent, as of and for the years ended June 30, 2012 and 2011, as listed in the table of contents. These financial statements are the responsibility of the City of Crescent's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

As discussed in Note A, the financial statements present only the Sewer Enterprise Fund and do not purport to, and do not present fairly the financial position of the City of Crescent, Iowa, as of June 30, 2012 and 2011, and the changes in its financial position and cash flows, for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Sewer Enterprise Fund of the City of Crescent at June 30, 2012 and 2011, and the changes in its financial position and the cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

Continued...

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November 18, 2012  
Sewer Enterprise Fund of the City of Crescent  
Independent Auditors' Report

In accordance with *Government Auditing Standards* we have also issued our report dated November 18, 2012, on our consideration of the Enterprise Fund's internal control over financial reporting and our tests of its compliance with certain provisions of law, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

U.S. generally accepted accounting principles require Management's Discussion and Analysis, the Budgetary Comparison Information on pages 6 through 9 and 21 through 27 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board which considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with U.S. generally accepted auditing standards, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the required supplementary information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Schuer & Associates, P.C.*

## **Sewer Enterprise Fund of the City of Crescent** **Management's Discussion and Analysis**

The City of Crescent provides this management's discussion and analysis of its Sewer Enterprise Fund's financial statements. This narrative overview and analysis of the financial activities is for the fiscal years ended June 30, 2012 and 2011. We encourage readers to consider this information in conjunction with the Fund's financial statements, which follow.

### **Financial Highlights**

- Sewer operating revenues increased \$1,644, from fiscal 2011 to fiscal 2012.
- Sewer operating expenses decreased \$1,916, from fiscal 2011 to fiscal 2012.
- Sewer net operating income increased \$3,560, from fiscal 2011 to fiscal 2012.
- The Sewer Enterprise Fund's net assets decreased \$14,054 to \$985,531 mostly due to grant revenue of \$52,208 received the prior year.

### **Using This Annual Report**

The Sewer Enterprise Fund's financial statements are presented using accrual basis of accounting which is the same measurement focus and basis of accounting employed by private sector business enterprises. This discussion and analysis is intended to serve as an introduction to of the Sewer Enterprise Fund of the City of Crescent financial statements. The annual report consists of a series of financial statements and other information, as follows:

Management's discussion and analysis introduces the financial statements and provides an analytical overview of the Fund's financial activities.

The Statement of Net Assets presents information on the Fund's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Fund is improving or deteriorating.

The Statement of Revenues, Expenses and Changes in Net Assets is the basic statement of activities for proprietary funds. This statement presents information on the Fund's operating revenues and expenses, non-operating revenues and expenses and whether the Fund's financial position has improved or deteriorated as a result of the year's activities.

The Statement of Cash Flows presents the change in the Fund's cash and cash equivalents during the year. This information can assist the user of the report in determining how the Fund financed its activities and how it met its cash requirements.

The Notes to Financial Statements provide additional information essential to a full understanding of the data provided in the basic financial statements.

Required Supplementary Information further explains and supports the financial statements with a comparison to the City's budget for the year.

## Financial Analysis of the Sewer Enterprise Fund

### Statement of Net Assets

Net assets may serve over time as a useful indicator of the Fund's financial position. The Fund's net assets for fiscal 2012 totaled \$985,531 compared to \$999,585 for fiscal 2011. A summary of the Fund's net assets is presented below.

Net Assets		
	June 30,	
	2012	2011
Current and other assets	\$ 384,225	\$ 364,290
Capital assets	1,792,636	1,852,212
	<u>2,176,861</u>	<u>2,216,502</u>
Current liabilities	154,940	164,468
Long term liabilities	1,036,390	1,052,449
	<u>1,191,330</u>	<u>1,216,917</u>
Net assets:		
Invested in capital assets, net of related debt	740,187	784,359
Restricted for:		
Debt reserve	78,068	71,830
Funded depreciation	99,000	88,000
Unrestricted	<u>68,276</u>	<u>55,396</u>
Total net assets	\$ <u>985,531</u>	\$ <u>999,585</u>

The largest portion of the Fund's net assets is invested in capital assets, net of related debt.

### Statement of Revenues, Expenses and Changes in Net Assets

Operating revenues are received for sewer sales. Operating expenses are expenses paid to operate the sewer systems. Non-operating revenues and expenses are for interest income and expense, grant and other miscellaneous revenue. The utilization of capital assets is reflected in the financial statements as depreciation, which allocates the cost of an asset over its expected useful life. A summary of revenues, expenses and changes in net assets for the years ended June 30, 2012 and 2011 is presented as follows:

Changes in Net Assets			
	Year ended June 30,		
	2012	2011	
Operating revenues:			
Sewer fees	\$ 109,268	\$ 107,624	
Operating expenses:			
Contract services	881	1,486	
Depreciation	59,576	59,576	
Insurance	2,931	1,064	
Office	3,314	2,419	
Repairs	2,368	4,735	
Salaries and benefits	8,239	10,045	
Supplies	626	182	
Utilities	1,998	2,342	
Total operating expenses	79,933	81,849	
Operating income	29,335	25,775	
Non-operating revenue:			
Interest income	314	363	
Interest expense	(44,753)	(45,485)	
Permits	1,050	355	
Grant revenue	-	52,208	
Net non-operating revenues (expenses)	(43,389)	7,441	
Changes in net assets	(14,054)	33,216	
Net assets, beginning of year	999,585	966,369	
Net assets, end of year	\$ 985,531	\$ 999,585	

The Statement of Revenues, Expenses and Changes in Net Assets reflects a decrease in net assets of \$14,054 from 2011 to 2012.

In fiscal 2012, operating revenues increased by \$1,644. Operating expenses decreased by \$1,916. Grant revenue decreased by \$52,208.

#### Statement of Cash Flows

The Statement of Cash Flows presents information related to cash inflows and outflows, summarized by operating, capital and related financial investing activities. Cash provided by operating activities includes sewer sales reduced by payments for operations. Cash used by capital and related financial activities includes the acquisition and construction of capital assets and the payment of interest and revenue notes. Cash provided by investing activities includes grants, interest and other income.

#### **Budgetary Highlights**

The Sewer Enterprise Fund did not exceed the amount budgeted in the business type function for 2012.



### Capital Assets

A summary of capital assets, net of accumulated depreciation, for the years ended June 30, 2012 and 2011 is as follows:

	June 30,	
	2012	2011
Capital assets	\$ 2,304,433	\$ 2,304,433
Less accumulated depreciation	<u>511,797</u>	<u>452,221</u>
	<u>\$ 1,792,636</u>	<u>\$ 1,852,212</u>

Depreciation expense totaled \$59,756 for 2012 and \$59,756 for 2011.

### Long-Term Debt

At June 30, 2012 and 2011, the Fund had \$1,052,449 and \$1,067,853, respectively, in sewer revenue debt outstanding.

### Economic Factors

The City of Crescent's elected and appointed officials considered many factors when setting the fiscal year 2013 budget for the Sewer Fund and the user fees that will be charged to fund operations. The City of Crescent's elected officials review the sewer usage fees on an annual basis. The City officials strive to keep the fees at current rate, while keeping expenses as low as possible.

### Contacting the Fund's Financial Management

This financial report is designed to provide our citizens, customers and creditors with a general overview of the Fund's finances and to show the Fund's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the City Clerk of Crescent, Iowa.

## **Basic Financial Statements**

**Sewer Enterprise Fund of the City of Crescent**  
**Statements of Net Assets**  
**June 30, 2012 and 2011**

ASSETS		2012	2011
Current Assets			
Unrestricted:			
Cash	\$	132,170	\$ 78,647
Accounts receivable		3,169	2,470
Unbilled usage		9,144	9,136
Grant receivable		-	52,208
Prepaid insurance		886	1,211
Total unrestricted current assets		<u>145,369</u>	<u>143,672</u>
Restricted:			
Debt service fund		<u>60,788</u>	<u>60,788</u>
Total restricted current assets		<u>60,788</u>	<u>60,788</u>
Total current assets		<u>206,157</u>	<u>204,460</u>
Property and Equipment			
Sewer system		2,278,208	2,278,208
Equipment		<u>26,225</u>	<u>26,225</u>
		2,304,433	2,304,433
Less accumulated depreciation		<u>511,797</u>	<u>452,221</u>
		<u>1,792,636</u>	<u>1,852,212</u>
Other Restricted Assets			
Debt reserve fund		79,068	71,830
Funded depreciation		<u>99,000</u>	<u>88,000</u>
		<u>178,068</u>	<u>159,830</u>
	\$	<u><u>2,176,861</u></u>	<u><u>\$ 2,216,502</u></u>
LIABILITIES AND NET ASSETS			
Current Liabilities			
Payable from unrestricted current assets:			
Accounts payable	\$	534	\$ 56
Deferred revenue		<u>93,618</u>	<u>103,649</u>
		94,152	103,705
Payable from restricted current assets:			
Accrued interest		44,729	45,359
Current portion of long term debt		<u>16,059</u>	<u>15,404</u>
		<u>60,788</u>	<u>60,763</u>
Total current liabilities		<u>154,940</u>	<u>164,468</u>
Long-Term Liabilities			
Sewer revenue notes		1,036,390	1,052,449
Net Assets			
Invested in capital assets, net of related debt		740,187	784,359
Restricted for:			
Debt reserve		78,068	71,830
Funded depreciation		99,000	88,000
Unrestricted		<u>68,276</u>	<u>55,396</u>
		<u>985,531</u>	<u>999,585</u>
	\$	<u><u>2,176,861</u></u>	<u><u>\$ 2,216,502</u></u>

See accompanying notes to financial statements

**Sewer Enterprise Fund of the City of Crescent**  
**Statements of Revenues, Expenses and**  
**Changes in Net Assets**  
**Years Ended June 30, 2012 and 2011**

	<u>2012</u>	<u>2011</u>
Operating Revenues		
Sewer fees	\$ 109,268	\$ 107,624
Operating Expenses		
Contract services	881	1,486
Depreciation	59,576	59,576
Insurance	2,931	1,064
Office	3,314	2,419
Repairs	2,368	4,735
Salaries and benefits	8,239	10,045
Supplies	626	182
Utilities	1,998	2,342
Total operating expenses	<u>79,933</u>	<u>81,849</u>
Operating income	29,335	25,775
Non-Operating Revenues (Expenses)		
Interest income	314	363
Interest expense	(44,753)	(45,485)
Permits	1,050	355
Grant revenue	-	52,208
Net non-operating revenues (expenses)	<u>(43,389)</u>	<u>7,441</u>
Change in net assets	(14,054)	33,216
Net assets, beginning of year	<u>999,585</u>	<u>966,369</u>
Net assets, end of year	<u>\$ 985,531</u>	<u>\$ 999,585</u>

See accompanying notes to financial statements

**Sewer Enterprise Fund of the City of Crescent**  
**Statements of Cash Flows**  
**Years Ended June 30, 2012 and 2011**

	<u>2012</u>	<u>2011</u>
Cash Flows From Operating Activities:		
Cash received from customers	\$ 108,561	\$ 110,254
Cash payments for goods and services	(11,313)	(12,297)
Cash payments to employees	(8,239)	(10,088)
Net cash provided by operating activities	<u>89,009</u>	<u>87,869</u>
Cash Flows From Capital and Related Financing Activities:		
Legal settlement received	-	80,000
Repair costs paid from legal settlement	(10,032)	-
Interest paid on revenue notes	(45,384)	(46,012)
Principal paid on revenue notes	(15,404)	(14,776)
Net cash provided (used) by capital and related financing activities	<u>(70,820)</u>	<u>19,212</u>
Cash Flows From Investing Activities:		
Interest received on investments	314	363
Miscellaneous income received	1,050	355
Grant and donor income received	52,208	-
Net cash provided by investing activities	<u>53,572</u>	<u>718</u>
Net Increase in Cash	71,761	27,799
Cash, Beginning of Year	<u>299,265</u>	<u>191,466</u>
Cash, End of Year	<u>\$ 371,026</u>	<u>\$ 299,265</u>
Cash Consists of the Following Amounts:		
Unrestricted:		
Cash	\$ 132,170	\$ 78,647
Restricted:		
Debt service fund	60,788	60,788
Debt reserve fund	79,068	71,830
Funded depreciation	99,000	88,000
	<u>\$ 371,026</u>	<u>\$ 299,265</u>
Reconciliation of Operating Income to Net Cash provided by Operating Activities:		
Net Operating Income	\$ 29,335	\$ 25,775
Adjustments to reconcile Operating Income to Net Cash Provided by Operating Activities:		
Depreciation	59,576	59,576
Net (increase) decrease in:		
Accounts receivable	(699)	2,680
Unbilled usage	(8)	(51)
Prepaid insurance	326	(112)
Net increase (decrease) in:		
Accounts payable	479	1
	<u>\$ 89,009</u>	<u>\$ 87,869</u>

See accompanying notes to financial statements

**Sewer Enterprise Fund of the City of Crescent**  
**Notes to Financial Statements**  
**June 30, 2012 and 2011**

**NOTE 1 Summary of Significant Accounting Policies**

**A. Reporting Entity**

These financial statements present only the Sewer Enterprise Fund of the City of Crescent. They do not purport to, and do not present the financial statements of the City of Crescent, Iowa. The Sewer Enterprise Fund is governed by the City Council.

**B. Basis of Presentation**

Enterprise Funds are used to account for operations (a) financed and operated in a manner similar to private business enterprises, where the intent of the governing body is the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or (b) where the governing body has decided periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Enterprise Funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with an Enterprise Fund's principal ongoing operations. The principal operating revenues of the City's Enterprise Funds is charges to customers for sales and services. Operating expenses for Enterprise Funds include the cost of sales and services, administrative expenses and depreciation/amortization on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

**C. Measurement Focus and Basis of Accounting**

The financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Sewer revenues are based on billing rates that are applied to customers' accounts based on their consumption of water. The Sewer Enterprise Fund of the City of Crescent's records estimated unbilled revenues at the end of the accounting periods.

The Sewer Enterprise Fund applies all applicable GASB pronouncements, as well as the following pronouncements issued on or before November 30, 1989, unless these pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board Statements and Interpretations, Accounting Principles Board Opinions and Accounting Research Bulletins of the Committee on Accounting Procedure.

The City maintains its financial records on the cash basis. The financial statements of the City are prepared by making memorandum adjusting entries to the cash basis financial records.

**Sewer Enterprise Fund of the City of Crescent**  
**Notes to Financial Statements**  
**June 30, 2012 and 2011**

**NOTE 1 Summary of Significant Accounting Policies – Continued**

**D. Assets, Liabilities and Net Assets**

The following accounting policies are followed in preparing the financial statements:

Cash and Cash Equivalents – The Sewer Enterprise Fund considers all short-term investments that are highly liquid to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash and, at the day of purchase, have a maturity date no longer than three months.

Customer Accounts and Unbilled Usage – Accounts receivable are recorded at the time the service is billed. Unbilled usage for service consumed between the period scheduled billing dates is estimated and is recognized as revenue in the period in which the service is provided.

Restricted Assets and Net Assets – Funds set aside for debt service requirements are classified as restricted.

Capital Assets – Capital assets are accounted for at historical cost. Depreciation of all exhaustible capital assets is charged as an expense against operations. The cost of repair and maintenance is charged to expense, while the cost of renewals or substantial betterments is capitalized. The cost and accumulated depreciation of assets disposed of are deleted, with any gain or loss recorded in current operations. Capital assets are defined by the Sewer Enterprise Fund as assets with initial, individual costs in excess of the following thresholds and estimated useful lives in excess of two years.

<u>Asset Class</u>	<u>Amount</u>
Sewer system	\$ 5,000
Equipment	2,000

Capital assets of the Enterprise Fund are depreciated using the straight line method over the following estimated useful lives:

<u>Asset Class</u>	<u>Estimated Useful lives (In Years)</u>
Sewer system	40 Years
Equipment	10 years

**E. Budgets and Budgetary Accounting**

The budgetary comparison and related disclosures are reported as Required Supplementary Information. During the years ended June 30, 2012 and 2011, disbursements did not exceed the amounts budgeted.

**Sewer Enterprise Fund of the City of Crescent**  
**Notes to Financial Statements**  
**June 30, 2012 and 2011**

**NOTE 2 Cash and Investments**

The Sewer Enterprise Fund's deposits in banks at June 30, 2012 and 2011 were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against depositories to insure there will be no loss of public funds.

The Sewer Enterprise Fund is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the Utility Board; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trust; and warrants or improvement certificates of a drainage district.

The Sewer Enterprise Fund had no investments meeting the disclosure requirements of Governmental Accounting Standards Board Statement No.3.

Interest rate risk

The City's investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 month of receipt) to instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397 days, but the maturities shall be consistent with the needs and use of the City.

**NOTE 3 Capital Assets**

A summary of changes in capital assets for the years ended June 30, 2012 and 2011 are as follows:

	Balance 6/30/2010	Additions Depr Exp	Balance 6/30/2011	Additions Depr Exp	Balance 6/30/2012
Sewer System	\$ 2,278,208	\$ -	\$ 2,278,208	\$ -	\$ 2,278,208
Equipment	26,225	-	26,225	-	26,225
	<u>2,304,433</u>	<u>-</u>	<u>2,304,433</u>	<u>-</u>	<u>2,304,433</u>
Less accumulated depreciation	392,645	59,576	452,221	59,576	511,797
Capital assets, net	<u>\$ 1,911,788</u>	<u>\$ (59,576)</u>	<u>\$ 1,852,212</u>	<u>\$ (59,576)</u>	<u>\$ 1,792,636</u>

**NOTE 4 Long-Term Debt**

A summary of changes in long-term debt for the years ended June 30, 2012 and 2011 is as follows:

	Issue Date	Balance 6/30/10	Payments	Balance 6/30/11	Payments	Balance 6/30/12
Sewer Revenue Notes	09/29/03	\$ 1,082,629	\$ 14,776	\$ 1,067,853	\$ 15,404	\$ 1,052,449



**Sewer Enterprise Fund of the City of Crescent**  
**Notes to Financial Statements**  
**June 30, 2012 and 2011**

**NOTE 4 Long-Term Debt – Continued**

The annual debt service requirements to maturity for revenue notes are as follows:

Year Ending June 30,	Interest Rates	Principal	Interest	Total
2013	4.25 %	\$ 16,059	44,729	\$ 60,788
2014	4.25 %	16,741	44,047	60,788
2015	4.25 %	17,453	43,335	60,788
2016	4.25 %	18,195	42,593	60,788
2017	4.25 %	18,968	41,820	60,788
2018-2022	4.25 %	107,640	196,300	303,940
2023-2027	4.25 %	132,542	171,398	303,940
2028-2032	4.25 %	163,205	140,735	303,940
2033-2037	4.25 %	200,962	102,978	303,940
2038-2042	4.25 %	247,453	56,487	303,940
2043-2044	4.25 %	113,231	7,246	120,477
		<u>\$ 1,052,449</u>	<u>\$ 891,668</u>	<u>\$ 1,944,117</u>

Revenue notes, totaling \$1,052,449 are outstanding at June 30, 2012. These notes bear interest at a rate of 4.25% per annum and mature in varying annual amounts ranging from \$15,000 to \$58,000, with the final maturity due in the year ending June 30, 2044.

The City has pledged future wastewater customer revenues, net of specific operating expenses, to repay \$1,136,000 in sewer revenue notes issued in September 2003. Proceeds from the notes provided financing for the construction and improvements to the wastewater treatment plant. The notes are payable solely from wastewater customer net revenues and are payable through 2044. Annual principal and interest payments on the notes required 235 percent of net revenues. The total principal and interest remaining to be paid on the notes is \$1,944,117. For the current year, principal and interest paid and total customer net revenues were \$60,788 and \$29,335, respectively.

The resolutions providing for the issuance of the revenue notes includes the following provisions:

- (a) The notes will only be redeemed from the future earnings of the enterprise activity and note holders hold a lien on the future earnings of the funds.
- (b) Sufficient monthly transfers shall be made to a separate sinking account for the purpose of making the principal and interest payments when due.
- (c) At the time of delivery of the notes, \$6,500 shall be deposited into a principal and interest reserve account, and \$6,079 each July 1, until a full annual payment of \$60,788 is accumulated. These funds shall be used for the payment of principal and interest on the notes if, for any reason, funds on deposit in the sinking account are insufficient to pay such when due.
- (d) At the time of delivery of the notes, \$11,000 shall be set aside annually to fund depreciation. These funds shall be used to pay for capital improvements to the sewer system.

The Enterprise Fund is in compliance with the resolutions.

**Sewer Enterprise Fund of the City of Crescent**  
**Notes to Financial Statements**  
**June 30, 2012 and 2011**

**NOTE 5 Interest Costs**

Interest costs are included in the financial statements as follows:

	<u>06/30/12</u>	<u>06/30/11</u>
Expensed	\$ <u>44,753</u>	\$ <u>45,485</u>

**NOTE 6 Risk Management**

The City is a member in the Iowa Communities Assurance Pool, as allowed by Chapter 670.7 of the Code of Iowa. The Iowa Communities Assurance Pool (Pool) is a local government risk-sharing pool whose 663 members include various governmental entities throughout the State of Iowa. The Pool was formed in August 1986 for the purpose of managing and funding Third-party liability claims against its members. The Pool provides coverage and protection in the following categories: general liability, automobile liability, automobile physical damage, public officials' liability, police professional liability, property, inland marine, and boiler/machinery. There have been no reductions in insurance coverage from prior years.

Each member's annual casualty contributions to the Pool fund current operations and provide capital. Annual operating contributions are those amounts necessary to fund, on a cash basis, the Pool's general and administrative expenses, claims, claims expenses and reinsurance expenses due and payable in the current year, plus all or any portion of any deficiency in capital. Capital contributions are made during the first six years of membership and are maintained to equal 150% of the total current members' basis rates or to comply with the requirements of any applicable regulatory authority having jurisdiction over the Pool.

The Pool also provides property coverage. Members who elect such coverage make annual operating contributions which are necessary to fund, on a cash basis, the Pool's general and administrative expenses and reinsurance premiums, all of which are due and payable in the current year, plus all or any portion of any deficiency in capital. Any year-end operating surplus is transferred to capital. Deficiencies in operations are offset by transfers from capital and, if sufficient, by the subsequent year's member contributions.

The City's property and casualty contributions to the risk pool are recorded as disbursements from its operating funds at the time of payment to the risk pool. The Enterprise Fund's annual contributions to the Pool for the years ended June 30, 2012 and 2011 were \$1,015 and \$887, respectively.

The Pool uses reinsurance and excess risk-sharing agreements to reduce its exposure to large losses. The Pool retains general, automobile, police professional, and public officials' liability risks up to \$350,000 per claim. Claims exceeding \$350,000 are reinsured in amount not to exceed \$2,650,000 per claim. For members requiring specific coverage from \$3,000,000 to \$12,000,000, such excess coverage is also reinsured. Property and automobile physical damage risks are retained by the Pool up to \$150,000 each occurrence, each location, with excess coverage reinsured on an individual-member basis.

**Sewer Enterprise Fund of the City of Crescent**  
**Notes to Financial Statements**  
**June 30, 2012 and 2011**

**NOTE 6 Risk Management - Continued**

The Pool's intergovernmental contract with its members provides that in the event a casualty claim or series of claims exceeds the amount of risk-sharing protection provided by the member's risk-sharing certificate, or in the event that a series of casualty claims exhausts total members' equity plus any reinsurance and any excess risk-sharing recoveries, then payment of such claims shall be the obligation of the respective individual member. As of June 30, 2012 and 2011, settled claims have not exceeded the risk pool or reinsurance coverage since the pool's inception.

Members agree to continue membership in the Pool for a period of not less than one full year. After such period, a member who has given 60 days' prior written notice may withdraw from the pool. Upon withdrawal, payments for all claims and claims expenses become the sole responsibility of the withdrawing member, regardless of whether a claim was incurred or reported prior to the member's withdrawal. Members withdrawing within the first six years of membership may receive a partial refund of their capital contributions. If a member withdraws after the sixth year, the member is refunded 100% of its capital contributions. However, the refund is reduced by an amount equal to the annual operating contribution which the withdrawing member would have made for the one-year period following withdrawal.

The City also carries commercial insurance purchased from other insurers for coverage associated with a surety bond. The City assumes liability for any deductibles, and claims in excess of coverage limitations. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

**NOTE 7 Deferred Revenue**

Deferred revenue consists of damages recognized from a settled litigation with a construction company that will be used to make necessary repairs to the sewer system so it operates properly.

**NOTE 8 Contract Commitments**

The City has the following construction commitments at June 30, 2012:

<u>Project</u>	<u>Contract Amount</u>	<u>Paid to Date</u>	<u>Remaining Commitment</u>
Sanitary Manhole Repairs	\$ 61,495	\$ -	\$ 61,465

There are no retainages due at June 30, 2012 and 2011.

### **Required Supplementary Information**

**Sewer Enterprise Fund of the City of Crescent**  
**Budgetary Comparison Schedule of**  
**Receipts, Disbursements and Changes in Balances**  
**- Budget and Actual (Cash Basis) -**  
**Required Supplementary Information**  
**Year Ended June 30, 2012**

	Actual	Original Budget	Budget to Actual Variance
Receipts:			
Use of money and property	\$ 314	-	314
Intergovernmental	52,208	-	52,208
Charges for service	108,561	114,000	(5,439)
Miscellaneous	1,050	-	1,050
Total revenues	<u>162,133</u>	<u>114,000</u>	<u>48,133</u>
Disbursements:			
Business type activities	<u>90,372</u>	<u>174,788</u>	<u>84,416</u>
Excess (deficiency) of receipts over (under) disbursements	71,761	<u>(60,788)</u>	<u>132,549</u>
Beginning net assets	<u>299,265</u>		
Ending net assets	<u>\$ 371,026</u>		

See accompanying independent auditors' report

**Sewer Enterprise Fund of the City of Crescent**  
**Budget to GAAP Reconciliation**  
**Required Supplementary Information**  
**Year Ended June 30, 2012**

	Cash Basis	Accrual Adjustments	Accrual Basis
Revenues	\$ 162,133	(51,501)	110,632
Expenditures/Expenses	<u>90,372</u>	<u>34,314</u>	<u>124,686</u>
Net	71,761	(85,815)	(14,054)
Beginning net assets	<u>299,265</u>	<u>700,320</u>	<u>999,585</u>
Ending net assets	<u>\$ 371,026</u>	<u>614,505</u>	<u>985,531</u>

See accompanying independent auditors' report

**Sewer Enterprise Fund of the City of Crescent**  
**Budgetary Comparison Schedule of**  
**Receipts, Disbursements and Changes in Balances**  
**- Budget and Actual (Cash Basis) -**  
**Required Supplementary Information**  
**Year Ended June 30, 2011**

	<u>Actual</u>	<u>Original Budget</u>	<u>Budget to Actual Variance</u>
Receipts:			
Use of money and property	\$ 363	-	363
Charges for service	110,254	111,800	(1,546)
Miscellaneous	80,355	-	80,355
Total revenues	<u>190,972</u>	<u>111,800</u>	<u>79,172</u>
Disbursements:			
Business type activities	<u>83,173</u>	<u>163,788</u>	<u>80,615</u>
Excess (deficiency) of receipts over (under) disbursements	107,799	<u>(51,988)</u>	<u>159,787</u>
Beginning net assets	<u>191,466</u>		
Ending net assets	<u>\$ 299,265</u>		

See accompanying independent auditors' report

**Sewer Enterprise Fund of the City of Crescent**  
**Budget to GAAP Reconciliation**  
**Required Supplementary Information**  
**Year Ended June 30, 2011**

	<u>Cash Basis</u>	<u>Accrual Adjustments</u>	<u>Accrual Basis</u>
Revenues	\$ 190,972	(30,422)	160,550
Expenditures/Expenses	<u>83,173</u>	<u>44,161</u>	<u>127,334</u>
Net	107,799	(74,583)	33,216
Beginning net assets	<u>191,466</u>	<u>774,903</u>	<u>966,369</u>
Ending net assets	<u>\$ 299,265</u>	<u>700,320</u>	<u>999,585</u>

See accompanying independent auditors' report



**Sewer Enterprise Fund of the City of Crescent**  
**Notes to Required Supplementary Information – Budgetary Reporting**  
**Years Ended June 30, 2012 and 2011**

In accordance with the Code of Iowa, the City Council annually adopts a budget on the cash basis following public notice and hearing for all funds. The annual budget may be amended during the year utilizing similar statutorily prescribed procedures. Encumbrances are not recognized on the cash basis budget and appropriations lapse at year end.

Formal and legal budgetary control is based upon 9 major classes of disbursements known as functions, not by fund or fund type. These 9 functions are: public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service, capital projects and business type activities. Function disbursements required to be budgeted include disbursements for the General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Fund and Enterprise Funds. The budget for the Sewer Enterprise Fund only is reflected in the budgetary comparison schedules. Although the budget document presents function disbursements by fund, the legal level of control is at the aggregated function level, not by fund.

During the years ended June 30, 2012 and 2011, the disbursements did not exceed the budgeted amounts.

**Sewer Enterprise Fund of the City of Crescent**  
**Budgetary Comparison Schedule of Revenues and Expenditures**  
**- Actual to Budget -**  
**(Prepared for the United States Department of Agriculture)**  
**Year Ended June 30, 2012**

	<u>Actual</u>	<u>Budget</u>	<u>Budget to Actual Variance</u>
Revenues:			
Sewer sales	\$ 109,268	112,500	(3,232)
Interest	314	306	8
Permits	1,050	-	1,050
	<u>110,632</u>	<u>112,806</u>	<u>(2,174)</u>
Expenditures:			
Contract services	881	1,000	119
Depreciation	59,576	58,184	(1,392)
Insurance	2,931	3,500	569
Interest	44,753	45,384	631
Office	3,314	3,000	(314)
Repairs	2,368	5,000	2,632
Salaries and benefits	8,239	8,500	261
Supplies	626	1,000	374
Utilities	1,998	3,000	1,002
Total operating expenses	<u>124,686</u>	<u>128,568</u>	<u>3,882</u>
Deficiency of revenues under expenditures	<u>\$ (14,054)</u>	<u>(15,762)</u>	<u>1,708</u>

See accompanying independent auditors' report

**Sewer Enterprise Fund of the City of Crescent**  
**Budgetary Comparison Schedule of Revenues and Expenditures**  
**- Actual to Budget -**  
**(Prepared for the United States Department of Agriculture)**  
**Year Ended June 30, 2011**

	<u>Actual</u>	<u>Budget</u>	<u>Budget to Actual Variance</u>
Revenues:			
Sewer sales	\$ 107,624	110,200	(2,576)
Interest	363	231	132
Permits	355	-	355
Grant revenue	52,208	-	52,208
	<u>160,550</u>	<u>110,431</u>	<u>50,119</u>
Expenditures:			
Contract services	1,486	1,000	(486)
Depreciation	59,576	58,184	(1,392)
Insurance	1,064	1,500	436
Interest	45,485	45,384	(101)
Office	2,419	3,000	581
Repairs	4,735	5,000	265
Salaries and benefits	10,045	8,100	(1,945)
Supplies	182	-	(182)
Utilities	2,342	3,000	658
Total operating expenses	<u>127,334</u>	<u>125,168</u>	<u>(2,166)</u>
Deficiency of revenues under expenditures	<u>\$ 33,216</u>	<u>(14,737)</u>	<u>47,953</u>

See accompanying independent auditors' report

**Independent Auditors' Report on Internal Control Over  
Financial Reporting and on Compliance and Other Matters  
Based on an Audit of Financial Statements Performed in  
Accordance with *Government Auditing Standards***



Diane McGrain, CPA  
Jim Menard, CPA

November 18, 2012

Independent Auditors' Report on Internal Control Over Financial Reporting  
and on Compliance Based on an Audit of Financial Statements  
Performed in Accordance with *Government Auditing Standards*

To the Honorable Mayor and  
Members of the City Council:

We have audited the financial statements of the Sewer Enterprise Fund of the City of Crescent, as of and for the years ended June 30, 2012 and 2011, and have issued our report thereon dated November 18, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audits, we considered the Sewer Enterprise Fund of the City of Crescent's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing our opinion on the effectiveness of the City of Crescent's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City of Crescent's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and, therefore, there can be no assurance all deficiencies, significant deficiencies or material weaknesses have been identified.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of the Sewer Enterprise Fund of the City of Crescent's financial statements will not be prevented or detected and corrected on a timely basis. We consider the deficiency described in Part I of the accompanying Schedule of Findings to be a material weakness.

Continued...

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Sewer Enterprise Fund of the City of Crescent  
Report on Internal Control

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Sewer Enterprise Fund of the City of Crescent's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance that are required to be reported under *Government Auditing Standards*. However, we noted certain immaterial instances of non-compliance that are described in Part II of the accompanying Schedule of Findings.

Comments involving statutory and other legal matters about the Enterprise Fund's operations for the year ended June 30, 2012 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the City. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

City of Crescent's responses to findings identified in our audit are described in the accompanying Schedule of Findings. While we have expressed our conclusions on the City's responses, we did not audit the City of Crescent's responses and, accordingly, we express no opinion on them.

This report, a public record by law, is intended solely for the information and use of the officials, employees and citizens of the City of Crescent and other parties to whom the City of Crescent may report. This report is not intended to be and should not be used by anyone other than these specified parties.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of the City of Crescent during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

*Schroeder & Associates, P.C.*

**Sewer Enterprise Fund of the City of Crescent  
Schedule of Findings  
Year Ended June 30, 2012**

**Part I: Findings Related to the Financial Statements:**

**INTERNAL CONTROL DEFICIENCIES:**

**I-A-12 Segregation of Duties**

Comment – One important aspect of internal control is the segregation of duties among employees to prevent an individual employee from handling duties which are incompatible. The cash receipts listing, posting of the cash receipts to the cash receipts journal, reconciling and financial reporting are all done by the same person.

Recommendation – We realize that with a limited number of office employees, segregation of duties is difficult. However, the City should review its control procedures to obtain the maximum internal control possible under the circumstances.

Response – The City Treasurer reviews the monthly bank statements and bank reconciliations along with computer generated check registers and deposit listings.

Conclusion – Response accepted.

**INSTANCES OF NON-COMPLIANCE:**

No matters were noted.

**Sewer Enterprise Fund of the City of Crescent  
Schedule of Findings  
Year Ended June 30, 2012**

**Part II: Other Findings Related to Statutory Reporting:**

**II-A-12** Certified Budget

Disbursements during the year ended June 30, 2012 did not exceed the amended amounts budgeted.

**II-B-12** Questionable Disbursements

We noted no disbursements for parties, banquets, or other entertainment for employees that we believe may constitute an unlawful expenditure from public funds as defined in an Attorney General's opinion dated April 25, 1979.

**II-C-12** Travel Expense

No disbursements of Enterprise Fund money for travel expenses of spouses of Enterprise Fund officials or employees were noted.

**II-D-12** Business Transactions

No business transactions were noted between the Enterprise Fund or City officials or employees.

**II-E-12** Bond Coverage

Surety bond coverage of Enterprise Fund officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to insure that the coverage is adequate for current operations.

**II-F-12** Council Minutes

Comment - No transactions were found that we believe should have been approved in the Council minutes but were not.

Although minutes of Council proceedings were published, they did not include a summary of receipts by fund as required by Chapter 372.13(6) of the Code of Iowa.

Recommendation - The City should comply with Chapter 21 of the Code of Iowa and should publish a summary of receipts with the minutes as required.

Response -We will publish minutes as required.

Conclusion - Response accepted.

**II-G-12** Deposits and Investments

We noted no instances of noncompliance with the deposits and investment provisions of Chapter 12B and 12C of the Code of Iowa and the City's investment policy.

**II-H-12** Revenue Notes

The City is in compliance with the provisions of the sewer bond resolutions.